



Chair of the Chorley Partnership Board, Allan Jones, Porter Lancastrian Limited, Lower Healey
Business Park, Froom Street Chorley, PR6 9AR
www.chorleypartnership.org.uk

16 February 2011

Dear Colleague

CHORLEY PARTNERSHIP BOARD

You are invited to attend a meeting of the Chorley Partnership Board to be held **at Eaves Green Community Centre, Lower Burgh Way, Eaves Green, PR7 3QE on Thursday, 3rd March 2011 at 4.00 pm.**

An agenda for the meeting is set out below.

We hope that you will be able to attend the meeting. If you are unable to be present, you may wish to appoint a substitute representative to attend on your behalf.

If you envisage any transport problems please contact either Sarah James or Louise Wingfield in the Council's Partnerships, Planning & Policy Directorate on 01257 515348 or 01257 515061 respectively, as we may be able to assist.

1. **Welcome by the Chair**
2. **Apologies for absence**
3. **Minutes of the previous meeting 2nd December 2010 (Pages 1 - 4)**
4. **Chorley Partnership Performance Report Quarter 3 (Pages 5 - 14)**

This report outlines how the Chorley Partnership has performed over the last quarter covering the period from October – December 2010.

5. **Chorley Partnership - Our Achievements so far**

Presentations to celebrate the achievements of the Partnership, and the impact we have had so far by working together for the residents of Chorley.

6. **Chorley Partnership - Looking to the future**

A presentation about the new arrangements for the Partnership from April 2011, to consider how these help us to build on our previous achievements and to deliver the requirements of our new Sustainable Community Strategy.

7. **Any other business**

Yours sincerely

A handwritten signature in black ink, appearing to read 'Allan Jones', with a horizontal line underneath.

Allan Jones
Chair of Chorley Partnership Board

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Distribution

Agenda and reports to all members and officers of the Chorley Partnership Board.

Chorley Partnership Board

Thursday, 2 December 2010

Present: Allan Jones (Chair) and Councillor Eric Bell (Chorley Council), Pat Case (Chorley Council/Lancashire County Council), Peter Goldsworthy (Chorley Council), Peter Malpas (Chorley Council/Lancashire County Council), John Walker (Chair of the Children's Trust), Geraldine Moore (Age Concern Lancashire), Lincoln Shields (Business Consultant), Reverend Martin Cox (St Laurence's Church), Pat Duckett (Centre Manager Market Walk Shopping Centre), Gwynne Furlong (Chorley Chamber of Trade), Terry Dickenson (Chorley District Sports Forum), Cindy Bolton (Chorley & South Ribble CVS), Diane Gradwell (Citizens Advice Bureau), Jeannie Stirling (Homestart), Chief Inspector Richard Robertshaw (Lancashire Constabulary), John Buck (Lancashire Fire and Rescue Service), Kevin Hodges (Rotary Club of Chorley Astley) and David Brown (Chorley Pensioners Association)

Also in attendance:

Officers: Sarah James (Performance, Partnership and Equality Manager), Louise Wingfield (Policy, Performance and Partnerships Assistant), Chris Sinnott (Head of Policy) and Colin Everett (District Partnership Officer)

10.CCS.78 WELCOME BY THE CHAIR

Allan Jones (Chair) welcomed everyone to the meeting.

10.CCS.79 APOLOGIES FOR ABSENCE

Apologies were received from Chief Superintendent Stuart Williams (Lancashire Constabulary), Councillor Alistair Bradley (Chorley Council), Richard Houghton (Chorley Community Housing), County Councillor Mark Perks (Lancashire County Council), Donna Hall (Chorley Council) and Reverend Andrew Mashiter (Chorley Churches Together).

10.CCS.80 MINUTES OF THE PREVIOUS MEETING 7TH SEPTEMBER 2010

The minutes of the previous meeting were confirmed as a correct record.

There were no matters arising.

10.CCS.81 CHORLEY PARTNERSHIP RESTRUCTURE

Allan Jones opened this item by saying that the Chorley Partnership needs to be more efficient but also to ensure everyone can contribute. The restructure is out to consultation and open for comments until 14th December. An overview of the proposal has been emailed out to all Partnership members for comments.

Sarah James explained that the proposal recommends that:

- The **Board** be replaced with a larger Network, who meet yearly at an Annual Conference. This will be supplemented by online facilities for sharing information and best practice.
- The current **thematic groups** are based on the previous SCS and old LAA structure, and therefore are no longer quite fit for purpose. As the Children's Trust

and Community Safety Partnership are statutorily required, they will continue to form part of the official structure (Health and Wellbeing may also become statutory at some spatial level). The other groups, however, will need to take this opportunity to think about the purpose of the group, and if it is required. Within the new structure, there will be less capacity for the Council to support and administer these groups, however if the groups want to continue meeting the Council will attend.

- The **Executive** is to be reduced and to focus on how to work together to reduce public expenditure. This will mean that there will be a smaller set of members, including **three Champions**, one for each of the three themes. This will be an individual from a partner organisation, who will be co-opted by the Executive. Their role will be to provide the link from the Network to the Executive and to lead the delivery of their theme.

In terms of the VCF sector, it has been agreed that there should be a representative on the new Executive. To enable the sector to organise and elect a representative, it has been proposed that a small sum of money is provided for an organisation or consortium of organisations to undertake capacity building work to form a network. This Network would then be the link for all partnerships and organisations to the sector in the area.

This proposal was discussed at length in the Chorley Partnership Board and some of the key issues highlighted were;

- Role of the VCF Sector – Ensuring that the diverse nature of the groups represented is recognised - Reverend Martin Cox highlighted that there is a tension point motivated by his client group. The third sector is so diverse and how we handle this group is going to be a real challenge, how we balance it out. Therefore there may need to be a discreet part of the tender to get faith groups involved, or to include an additional faith seat on the Executive.
- The online 'network' and developing a public facing part of that facility - Gwynne Furlong felt that the online forum would be a more useful vehicle for all to use, and that public access could also be given. Sarah James explained that the Network would meet in person once a year and that the Network has the potential to expand as more organisations can get involved.
- The timing of the annual conference, and ensuring that it enables the Network to fully engage in looking at previous performance and planning for the year ahead - Cllr Pat Case thought that the idea of an Annual conference was good but asked how this would tie into the SCS delivery. SJ explained that initial thoughts were to hold the Annual conference after the publication of the annual report, in order to look back at last year and feed into next year's business planning.
- In terms of the VCFS Tender - Cllr Eric Bell asked who will be able to bid for the VCFS money, would it be one organisation? SJ explained that it could be a consortium of organisations or one organisation. Geraldine Moore explained that at the original meeting with the VCFS it was thought that it could have some merit to forming a consortium. A special meeting of the Stronger and More Involved Communities group is being held to discuss. She also highlighted that the group would need to work together as some positive projects have come out of SMIC.

Geraldine Moore asked if a review of the new structure would be built in at some point and if so how would the review be built in.

Chris Sinnott explained that the review of the new structure would happen at the annual conference.

Allan Jones explained that the restructure proposal was still open for change and asked people to send comments to Sarah James before 14th December. An overview of those responses received will be tabled at the Executive meeting.

If approved at the LSP Executive on 15th February 2011, the new structure will be in place from April 2011.

10.CCS.82 PARTNERSHIP PERFORMANCE QUARTERLY REPORT

Chris Sinnott presented the Quarterly Performance report for Quarter 2 which had been provided with the agenda.

He explained that this was for the period July to September and was a positive report, the highlights were:

- Overall crime had reduced by 6.5%
- the number of new businesses established is not back on target and performing well with 33 new businesses being established against a target of 26
- Unemployment has risen very slightly from 2.2% to 2.3% - this means there are 32 more people now claiming benefits than at the end of the 1st quarter.

LSP projects:

Our Cotswold Community Kitchen was rated amber at the end of quarter 2 as the recruitment of a Lifeskills Coordinator had been delayed. There is now a person in post and the project is now back on track.

Chorley Help Hub was rated red at the end of quarter 2 as there had been a problem with the building. Discussions will be taking place about their approach and a report will go to the LSP Executive in December, when we anticipate the project will be back on track.

Terry Dickenson asked what work had been undertaken to attract the workforce, affected by the move of the BBC to Salford, to Chorley.

Allan Jones explained that he had contacted the BBC and informed them that if they wanted someone to go along and talk about Chorley then he would be available to do so. They said they believe that there are already some people from the BBC living in Chorley.

A discussion was held around the Database of Adapted Properties project and Cllr Pat Case asked what we do about looking at public money used to adapt properties. Adapting houses costs a lot of money and large numbers of houses in the borough have been adapted and sold on in the normal way. Chris Sinnott agreed to provide Cllr Case with the information.

10.CCS.83 JOINT CENTRAL LANCASHIRE CORE STRATEGY & SITES FOR CHORLEY - ISSUES AND OPTIONS DISCUSSION PAPER

Cllr Peter Malpas presented the Local Development Framework report that had been provided with the agenda. Two documents which form part of the LDF are the Core Strategy and the Site Allocations document.

The Core Strategy for Central Lancashire, is a document that covers Chorley, South Ribble and Preston. It sets out the strategic context for Central Lancashire and general locations for development and the overall quantum of development up to 2026. It is at an advanced stage and has been subject to previous public consultation. Formal representations can be made on the publication version of this document from 8th December 2010 to 31st January 2011.

The Site Allocations and Development Management Policies Development Plan Document, sets out development management policies and allocates or protects land for specific uses such as housing, employment, community uses, retail and open space. This ensures that land is set aside to secure local jobs, homes and community facilities in the future.

The Discussion paper is also out for public consultation from 8 December – 31st January 2011. You can share your views, comments and suggestions by completing the representation form from 8 December 2010. This can be completed online via the Chorley Council website, by email, by Central Lancashire's website or by return of post.

Website: www.chorley.gov.uk/planning

Email: planning.policy@chorley.gov.uk or

Central Lancashire's website: www.centrallancashire.com

Cllr Malpas highlighted that all members of the Board should get involved and pass on to other members of their groups.

Cindy Bolton added that from a VCFS perspective, 8 weeks is not long enough and that the recommendation is for 12 weeks for consultation, as per the compact.

Allan Jones said that this was something that needed to be picked up for future consultations. Chris Sinnott agreed to action.

10.CCS.84 ANY OTHER BUSINESS

John Buck gave a quick update on the Firebreak project ran in 2009/10 with partnership funding. The Firebreak course was funded by the Chorley Partnership in March this year. The course is aimed at vulnerable young people – it challenges them and puts them in difficult situations. Pupils were selected from Albany, Parklands, Southlands, Wellfield and Walton le Dale. There were 14 on the course in total and 12 completed it. The course covered areas such as working at height and fire safety, and passing out took place in March. John highlighted that for some of these young people it was the first certificate they had ever received and the course had proved life changing in some cases.

John thanked the Partnership for all their support.

Terry Dickenson gave a public thanks to the Police for the brilliant job they did at the Chorley Charity Challenge event which took place in September.

Diane Gradwell said that CAB have received funding to provide extended services around welfare housing, all thanks to Core Funding received from Chorley Council. She called for people to please use these services. If you would like to access this service please contact Diane Gradwell.

Allan Jones closed the meeting and wished everyone a Merry Christmas.

10.CCS.85 DATE OF NEXT MEETING

The next meeting will take place at 4.00pm on Thursday 3rd March at Eaves Green Community Centre, Lower Burgh Way, Chorley.

Chair

Introduction

This report outlines how the Chorley Partnership has performed over the last quarter, covering the period from October to December 2010.

Executive Summary

The report highlights the performance of the Chorley Partnership in achieving the targets set in the 2007 Sustainable Community Strategy for 2010/2011. Key measures and targets for the new Sustainable Community Strategy are currently being developed and will be reported from April onwards. In summary:

- Overall crime has reduced by 3.8% compared to this period last year and reductions have been seen in most categories of crime during the third quarter.
- The number of new businesses established is on target and performing well with 51 new businesses being established last quarter against a target of 39.
- Unemployment has remained constant at 2.3% at the end of September to the end of December. The Chorley claimant count remains below the Lancashire and North West averages.

The report also includes an update on progress made in the delivery of the key projects that have been commissioned by the Chorley Partnership in 2010/2011. Performance is excellent, with all of the projects currently rated 'green'.

Performance Indicators

All Crime

Crime overall has reduced by 3.8% compared to the same period of last year. This is broken down into the following categories:

Category	Quarter 3 09/10	Quarter 3 10/11	% Change	Year to Date	Year to Date Change
All Crime	1356	1305	-3.8%	4396	-1.6%
Serious Acquisitive Crime (NI16)	191	201	+5.2%	554	+0.2%
Burglary Dwelling	74	67	-9.5%	156	-11.4%
Vehicle Crime	113	121	+7.1%	368	+1.1%
Robbery	4	13	+225.0%	30	+130.8%
All Violent Crime	271	336	+24.0%	1102	+10.1%
Serious Violent Crime (NI15)	15	14	-6.7%	51	-5.6%
Assault with Less Serious Injury (NI20)	123	143	+16.3%	458	+8.3%
Criminal Damage (inc arson)	288	249	-13.5%	888	-13.0%
Anti Social Behaviour	1675	1377	-17.8%	6648	-14.5%
Reoffending rate of Prolific Priority Offenders	14	10	-28.6	31	-8.1%
Domestic Violence Murder	0	0	-	0	0
Primary Fires	29	35	+20.7%	144	+25.2%

- The increase in **Serious Acquisitive Crime** during Q3 is mainly due to a slight increase in vehicle crime. However, the overall increase in SAC offences is very small (n=10).
- The year on year increase in **vehicle crime** occurred during December is due to an exceptionally low result being recorded during 2009. Vehicle crime continues to show a fairly stable trend overall.
- **Robbery** continues to show increases, although offences are low in number overall and have little impact on overall serious acquisitive crime. Chorley has suffered from an increased number of business robberies and personal robberies at dwellings during the lead up to Christmas which have contributed to this increase.
- As expected, **violent crime** has continued to show year on year increases. This is mostly due to the exceptionally low levels of offences recorded during the third quarter in 2009. Violent crime overall along with assault with less serious injury now appear to be stabilising following an increase in June 2010, however it is very unlikely that a reduction will be seen by the end of the year.
- **Primary Fires** has shown an increase this quarter and this is related to an increase in accidental dwelling fires. This has been affecting at risk groups including lone people, and the Fire Service are working with partners on a prevention strategy for this group.
- Overall, in this quarter, there have been significant decreases in **anti social behaviour, criminal damage** and the **reoffending rate of prolific priority offenders**. All of these have also shown year to date decreases. The main increases in crime have been in the areas of robbery, violent crime and assault with less serious injury.

Other Sustainable Community Strategy Indicators

New Businesses Established

Indicator Description	Target	Performance	Symbol
Number of new businesses established	39	51	★
New businesses established and sustained for 12 months	91%	95%	★
New businesses established and sustained for 24 months	89%	91%	★

Unemployment Indicators

The unemployment benefit claimant count has remained at 2.3% at the end of the 2nd Quarter to the end of the 3rd Quarter. The Chorley claimant count remains below the Lancashire and North West averages.

Indicator	Jul 10	Aug 10	Sep 10	Oct 10	Nov 10	Dec 10
Claimant Count - Chorley	2.3% (1568 claimants)	2.3% (1611 claimants)	2.3% (1570 claimants)	2.3% (1565 claimants)	2.3% (1580 claimants)	2.3% (1570 claimants)
Claimant Count – Lancashire	2.8%	2.8%	2.8%	2.8%	2.8%	2.7%
Claimant Count – UK	3.6%	3.6%	3.5%	3.5%	3.5%	3.6%

The Chorley Partnership projects for 2010/11

Database of adapted properties	
What is it?	To establish a database of all substantially adapted properties, owned by Registered Social Landlords in Chorley, that can be accessed by landlords and other agencies to enable moves for disabled households to be proactively managed.
Lead Partner	Chorley Community Housing
RAG Status G	Over the last quarter, Chorley Council's ICT team have been working on the construction of the database. A prototype will be available for comment and testing by the end of January so that any necessary changes can be made by the end of March.

Chorley Community Food Growing Fund	
What is it?	To establish a one off community capacity/engagement fund for the promotion of community food growing across the neighbourhood footprint of Chorley. It will enable grants to be made of £500-£750 to community groups, land owners and schools to set up the infrastructure of community food growing sites e.g. fencing, paths, soils, seeds, fruit trees, raised beds, water butts, tools etc, or to run training courses or events. It is linked into a larger community food-growing project.
Lead Partner	NHS Central Lancashire
RAG Status G	The project is on track and continues to be very successful. No grants were awarded during the last quarter, although this was anticipated given the seasonal nature of the project. Work has continued on promotion of the scheme and expressions of interest have been received from schools and community organisations.

Our Cotswold Community Kitchen	
What is it?	To develop a community kitchen in which to hold health eating / living / hygiene programmes and teach residents how to cook and eat healthily. Our Cotswold House are developing this alongside a larger project that will establish a community garden and food growing scheme.
Lead Partner	Cotswold Supported Housing
RAG Status G	<p>This project is now being coordinated by the Life Skills Coordinator, who started in post during the last quarter. Homestart are providing cookery sessions ,which started on the 13 January and will run for a period of six weeks. In addition, Homestart are providing two play support workers to provide childcare during the sessions.</p> <p>Following the cookery sessions, Lancashire College will provide ‘cooking on a budget’ sessions, which will run from the beginning of March.</p>

LevelUp	
What is it?	This is an arts and mental health programme that will work with vulnerable women in delivering workshops to use the arts to enable women to regain confidence and self esteem.
Lead Partner	NHS Central Lancashire
RAG Status G	<p>This project is on track and performing well. Group sessions and 1:1’s continue to be delivered as planned. There are 6 groups running, with participants from all cultures across Chorley, including Asian, Polish, White and women who have suffered domestic violence, homelessness, mental health problems, isolation, unstable immigration status and abuse.</p> <p>The number of participants had already exceeded the target number of 50 and work is now underway with UCLAN to write a reporting detailing the women’s stories which will provide hard scientific evidence for transforming services. This will be completed in the next quarter.</p>

Smart Response	
What is it?	The 'Smart Response' project is an innovative model of working which encompasses police and partner agency intelligence led targeted work. This work will be delivered by young person's specialist drug and alcohol workers (Young Addaction). It will offer capacity to deliver targeted outreach with young people and families on a regular basis in response to local need.
Lead Partner	Chorley Council
RAG Status	<div style="background-color: green; color: white; display: inline-block; padding: 2px 5px; margin-bottom: 5px;">G</div> <p>The project is on track as staff have been appointed, priority areas have been selected and referral of children and parents is taking place.</p> <p>Over the last quarter, dates have been identified for the project worker to attend parents' evening at schools, and group work with areas identified as a priority has been undertaken. 63 young people have engaged in street work or group work where harm minimisation is discussed, and 223 were engaged through targeted group work.</p> <p>Over the next quarter, work will continue to attend parents' evenings and carry out further targeted group work.</p>

Aspects	
What is it?	The arts partnership will work with a secondary school, providing up to 30 places for young people who have been excluded or are on limited/restricted timetable. The project will provide opportunities in arts/music as well as a variety of social and interpersonal skills, it will also help with literacy and numeracy and provide accreditation to silver arts award level which is equivalent to GCSE grade A* - C
Lead Partner	Arts Partnership
RAG Status	<div style="background-color: green; color: white; display: inline-block; padding: 2px 5px; margin-bottom: 5px;">G</div> <p>The project has engaged a number of young people attending local secondary schools on projects. In addition, it is working with local pupil referral unit, Shaftsbury House, on an arts project and will be working at Adlington Youth Centre to create some art work with a group of their young people.</p> <p>30 young people have been involved in the project. Over the next quarter, more young people will be involved through the projects at Shaftsbury House and in Adlington.</p>

Street Pastors

What is it?	The Street Pastors are in partnership with the local Police and Chorley Council, to create peace and stability in the town centre and trouble spots in surrounding areas. The volunteer Pastors engage with people on the streets and in night time venues. They are there to care, listen and offer practical help during weekend evenings. e.g. accompanying people to hospital, ensuring vulnerable people are able to get a taxi home, talking to those in distress etc. This will fund ongoing training for 26 volunteer pastors.
Lead Partner	Ascension Trust
RAG Status G	The project is on track and continues to be successful in meeting its aims. In the last quarter, 14 additional volunteers have been recruited. The Street Pastors have supported the police in their work in the town centre, and reducing anti-social behaviour in both Coppull and the town centre. Over the last quarter, the street pastors have made contact with 420 people (155 in Coppull and 265 in Chorley)

The Chorley Help Hub

What is it?	To provide flexible, quality, low cost accommodation and office services to the 3rd Sector in Chorley. To develop a common, shared venue for agencies serving similar client groups, to enable closer working ties and easier access and referrals for clients.
Lead Partner	Help the Homeless
RAG Status G	Following the update during the last quarter, which identified problems with the delivery of the project because of problems with lease negotiations, this project is now back on track. The project will now remodel Help the Homeless' town centre premises to make them more fit for purpose. It will also use a suitable property in Charnock Richard to enable the charity to start the Help Refurnish and Help Recycle schemes. Legal negotiations have been completed, and work has started on applying for the appropriate planning permission. This will be completed during the next quarter.

Manage your money better	
What is it?	<p>The “Manage Your Money Better” project provides advice and information on money management; budgeting, understanding credit and banking, finding solutions to debt problems (including self-help models), reducing the risk of financial crisis, maximising income/retirement planning through savings, pensions and benefits and housing options. Delivery is community based across Chorley, providing advice and information to individuals and groups. It builds capacity within the statutory and voluntary sectors by providing financial capability training to front line staff.</p>
Lead Partner	Chorley and South Ribble CAB
RAG Status G	<p>In the last quarter, further work has been completed with frontline workers and residents of Parker House (Places for People). Additional partnership work has been completed with vulnerable young adults who currently reside at The Bridge (New Progress Housing).</p> <p>Frontline workers from Places for People have had their confidence levels increased when discussing the prioritisation of bills and debt with their clients; this is key to helping them to help their clients be better prepared for taking on their own tenancy. Residents stated that they understand the consequences for non-payment of bills and feel that they would be able to take the new information into consideration when completing a personal budget.</p> <p>Through completing the interactive budget case study the latest delegates at The Bridge have now realised where their money goes. They have also learnt the practicalities of physically working out a budget and also improved their numeracy skills.</p>

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